



Flooring Installation for Occupied Units

Your manager has ordered flooring installation for your unit.

Below is a list of what needs to be done before the installers arrive.

- Unplug and remove all electronics including TV's, stereos, computers, satellite dishes, etc.
- All shelves need to be emptied including bookshelves, china cabinets and glass shelves.
- Lamps, "knick-knacks" and all fragile items need to be removed.
- All valuables (cash, jewelry, firearms etc.) are to be removed.
- If the unit has alarm wires, please advise the installer before installation.
- Closet doors must be cleared. Hanging clothes do not have to be removed.
- Rare or antique items must be removed by the resident before installer arrives.
- Waterbeds and fish aquariums must be drained or moved before the installers arrive.
- Any particle board furniture must be removed before the installers arrive.
- Secure any pets away from the area where the flooring is being installed.
- Remove bedding from all beds.
- Any musical instruments, including pianos, must be moved by the resident.
- Remove all plants from areas where flooring is being installed.
- By signing below, you warrant that no occupant of the apartment has been confirmed to have COVID-19 or other infectious disease in the last two weeks or has had any symptoms known to be associated with COVID-19 or other infectious disease.
- While installers will take reasonable precautions to prevent transmission of infectious diseases, including but not limited to COVID-19, you and all occupants are responsible for taking reasonable precautions to protect yourself and others from possible transmission. Premier Flooring is not responsible for the actual or threatened exposure to or transmission of any infectious disease, including but not limited to COVID-19, to you or any other person.

NOTE: All items moved by resident must be moved to a location where flooring is not being installed.

FOR EXAMPLE: Do not place items on top of a bed that is going to be moved during installation.

IMPORTANT: If flooring installation requires sub-floor preparation work or repair, there will be dust accumulation. Residents are responsible for closing off all uninvolved areas and covering exposed items to prevent dust accumulation on belongings.

If Premier Flooring is instructed to move any items listed above, we assume no responsibility for damages.

PROPERTY NAME: _____

Unit #: _____ **Install Date:** _____

I have read and agreed to the above instructions:

Resident: _____ **Date:** _____

Please fax signed for to Premier Flooring, LLC at: 678-391-9335 prior to installation date, or email to cs@premierflooringinc.net .